



2020 - 2021 PROGRAM PROPOSAL FORM

INSTRUCTOR CONTACT INFORMATION

Name: _____ Phone: _____

Email: _____

Program Name: _____

PROGRAM INFORMATION

PROGRAM SCHEDULE

(please circle one)

Season	Fall	Winter	Spring	Summer
Session 1	Sep 14 - Oct 18	Dec 21 - Jan 24	Mar 29 - May 02	(Break from regularly-scheduled programming – please contact us)
Make-up Week	Oct 19 - Oct 25	Jan 25 - Jan 31	May 03 - May 09	
Session 2	Nov 02 - Dec 06	Feb 08 - Mar 14	May 17 - June 20	
Make-up Week	Dec 07 - Dec 13	Mar 15 - Mar 21	June 21 - Jun 27	

Day(s) of the Week	Sun	Mon	Tue	Wed	Thu	Fri	Sat
Duration of Time	Start Time:			End Time:			
Target Market	Age(s):		<i>or</i>	Grades:			
	Gender:		Male	Female		Both	
# of Participants	Minimum:			Maximum:			
Location	Blackburn Hall 30 Stone Street		Studio East 5 Wolcott Avenue		Off-site Please Specify:		
Cost*	\$ _____						per person

*For vendor-based programs, the Recreation Department reserves the right to mark up the price to cover indirect costs.

Mission Statement: *To enrich the quality of life in Walpole by offering first-rate programming that meets the recreational, educational, and cultural needs of our community. To take pride in our facilities by keeping them safe and well-maintained for people of all ages. Our hope is to make Walpole the "Place to Be" for family fun.*

Program Description

Please describe your program how you would want it advertised to the public.
If you require more space, please use an additional sheet.

Program Goals

Please indicate below what you hope participants will achieve by registering for your program.

Materials, Supplies, Equipment

Please provide specific supplies and equipment your program will need, including handouts/reference materials, pens, folders, supplies you will provide, supplies your participants need to bring with them, and equipment you will need the Recreation Department to provide (such as Wi-Fi, tables, chairs, etc.)

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